**UNESCO Sponsored Traineeship Programme**

**Terms of Reference**

**GENERAL INFORMATION**

**Organizational Unit**: UNESCO New Delhi, Natural Sciences Unit

**Location:** New Delhi, India

**Supervisor (name, title):** Mr. Benno Böer, Programme Specialist

**DESCRIPTION OF THE TRAINEESHIP**

1. Contributing to the production of ‘Climate Science Literacy’ materials in different languages in partnership with ILO, IOM, UNDP, UNDRR, UNEP, UN ESCAP, UNFCCC, UNICEF, UNOSSC and implementation partners, also in partnership with UNESCO National Offices in Dhaka and Kathmandu.
2. Contribute to the planning of aspects of the celebration of the International Day for the Conservation of Mangrove Ecosystems in close cooperation with Headquarters.
3. Contributing to advocacy discussion with UNESCO New Delhi and other UN agencies in India to jointly develop a concept ‘United Nations Green Academies’ as places for climate resilience practice.
4. Participate all aspects of Biosphere Reserve development and advocacy.

**REQUIRED QUALIFICATIONS**

**Education:** B.Sc. degree or equivalent in a field of the natural sciences or closely related.

**Subjects:** Nature conservation; socio-ecology; living in harmony with nature; anthropogenic impacts.

**Language skills:** English.Excellent knowledge of English and French. Knowledge of other United Nations languages (Arabic, Chinese, Russian or Spanish) is an asset.

**Competencies and skills:**

* Very good analytical skills with ability to undertake research including the collection and synthesis of information from various sources.
* Knowledge of UNESCO’s Sport programme.
* Planning and organizational skills; ability to establish priorities and to plan, coordinate and monitor own work plan.
* Ability to work under pressure, to meet tight deadlines, paying close attention to detail and quality of work.
* Strong interpersonal and communications skills (oral and written).
* Ability to interact efficiently with a wide range of partners and stakeholders within and outside the Organization.
* Ability to work in a team and maintain effective working relationships with people of different nationalities and cultural backgrounds.
* Strong IT skills, including MS Office (Excel, PowerPoint, Access, etc.).

**LEARNING OBJECTIVES**

*Describe the learning objectives of the traineeship*

• The candidate will enhance her/his skills working in a multi-national, multi-ethic, multi-cultural working environment.

• The candidate will enhance her/his experiences working in a United Nations agency, in partnership with other UN agencies, Government entities, the private sector, academia, and the general public.

• The candidate will enhance her/his knowledge on UNESCO’s mandate, vision, role, and comparative advantage contributing to peace on the platform of the natural sciences.

• The candidate will enhance her/his knowledge on achieving the SDGs in line with ongoing contemporary issues.

• The candidate will enhance her/his knowledge and skills in the development and formulation of ideas and solutions with a view to UNESCO Biosphere Reserves, the ecological sciences, the hydrological sciences, and other types of natural sciences, and the science-education-culture interphase.

• The candidate will increase her/his skills to meet deadlines and achieve expected results at high quality with measurable long-term impact.

• The candidate will enhance her/his skills in team-working.

**ADDITIONAL INFORMATION**

<https://en.unesco.org/fieldoffice/newdelhi/expertise>

The thematic portfolio of the SC Unit currently embraces a number of major focus areas, such as:

1. Biosphere Reserve Advancement.

2. Wetland Ecosystem Management.

3. Coastal Ecosystem Conservation and Community Resilience (Maldives).

4. Support Women in Science.

The office also supports aspects of climate science literacy and mangrove ecosystems.